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## **Creativity Coaching Agreement**

Please review, supply information, sign where indicated, and return to me at the above address, or scan and return to my email address.

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

FINANCIAL AGREEMENT: \_\_\_\_\_ FOR ONE HOUR SESSIONS  
TO BE PAID EITHER BEFORE OR AFTER A SESSION, ACCORDING TO  
MUTUAL AGREEMENT

### **GROUND RULES:**

1. As a client, I understand and agree that I am fully responsible for my physical, mental and emotional well-being during my coaching calls, including my choices and decisions. I am aware that I can choose to discontinue coaching at any time.
2. I understand that “coaching” is a Professional-Client relationship that is designed to facilitate the creation and development of personal, professional or business goals and to develop and carry out a strategy/plan for achieving those goals.
3. I understand that coaching is a comprehensive process that may involve all areas of my life, including work, finances, health, relationships, education and recreation. I acknowledge that deciding how to handle these issues, incorporate coaching into those areas, and implement my choices is exclusively my responsibility.
4. I understand that coaching does not involve the diagnosis or treatment of mental disorders as defined by the American Psychiatric Association. I understand that coaching is not a substitute for counseling, psychotherapy, psychoanalysis, mental health care or substance abuse treatment and I will not use it in place of any form of diagnosis, treatment or therapy.
5. I promise that if I am currently in therapy or otherwise under the care of a mental health professional, that I have consulted with the mental health care provider regarding the advisability of working with a coach and that this person is aware of my decision to proceed with the coaching relationship.

6. I understand that information will be held as confidential unless I state otherwise, in writing, except as required by law.
7. I understand that certain topics may be anonymously and hypothetically shared with other coaching professionals for training OR consultation purposes.
8. I understand that coaching is not to be used as a substitute for professional advice by legal, medical, financial, business, spiritual or other qualified professionals. I will seek independent professional guidance for legal, medical, financial, business, spiritual or other matters. I understand that all decisions in these areas are exclusively mine and I acknowledge that my decisions and my actions regarding them are my sole responsibility.
9. I understand that communication by any electronic means--phone, Skype, or email--carries certain risks of confidentiality, and that I will ensure that privacy and safety be an essential consideration for any location where I may engage in coaching sessions.
10. I understand the fee structure, and that payment is due immediately upon receipt of an invoice for a session.

I have read and agree to the above.

Client Signature \_\_\_\_\_

Date \_\_\_\_\_